



Bay Metropolitan Transportation Authority
1510 N. Johnson St. - Bay City, MI 48708
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www.baymetro.com

To: Whom it may concern

From: Bay Metro Transit

Re: COVID-19

Date: 3/12/2020

Bay Metro Transit is taking the following measures to limit the spread of COVID-19.

- We have posted information around the building and at our Central Bus Station from the Center for Disease Control (CDC) on Prevention & Treatment of Coronavirus Disease 2019 (COVID-19)
- We are encouraging our employees to wash hands often with soap and water or use hand sanitizer.
- Hand sanitizers are available at the dispatch office to all vehicle operators.
- Vinyl and Latex gloves are available for all vehicle operators.
- Sanitary wipes have been placed in the breakrooms throughout the building.
- Additional sanitary wipes are on order and will be kept in all buses and revenue vehicles. When they are empty, they are to be turned in to dispatch to get a replacement.
- We have purchased a special disinfectant cleaner for the buses and the building.
- Public transportation buses and Paratransit vehicles are cleaned and disinfected/sanitized every evening. A checklist is to be used to indicate date/time it was cleaned, products used to clean it, and who cleaned it.
- Door handles, tables, desks, hand rails, etc. are to be disinfected daily.
- Restrooms are disinfected daily, a checklist will be in the restrooms stating date/time it was cleaned and name of employee who cleaned it.